

HEALTH & SAFETY POLICY STATEMENT

The Health and Safety at Work (Northern Ireland) Order 1978

This is the Health and Safety Policy Statement of:

Streamvale Open Farm

Management recognises and accepts its responsibility to ensure, so far as is reasonably practicable, the health and safety of all its employees, contractors, visitors and those members of the public who may be affected by the Company's activities.

It is the Company's aim to promote, set and maintain the highest standards for health, safety and welfare matters. This will be achieved by:-

- providing adequate control of the health and safety risks arising from the work activities;
- consulting with employees on matters affecting health and safety;
- providing and maintaining safe plant and equipment;
- ensuring safe handling and use of substances;
- providing information, instruction and supervision for employees;
- ensuring all employees are competent to do their tasks;
- preventing accidents and cases of work-related ill health;
- maintaining safe and healthy working conditions; and
- reviewing and revising this policy as necessary at regular intervals.

The company will endeavour to eliminate any hazards which may result in personal injury, industrial illness, fire, security losses, property damage or harm to the environment.

SIGNED:

JOHNSTON MORROW - PARTNER

Date:

Review Date:

1. Responsibilities

The responsibility for health and safety rests with everyone, from senior management through to each individual member of staff, contractor and visitor. This section sets out the responsibilities under this policy.

1.1 Overall and final responsibility for health and safety is that of:

JOHNSTON MORROW

1.2 To ensure health and safety standards are maintained / improved, the following people are responsible for ensuring that all activities under their control are carried out in accordance with the business's health and safety policy, standards and safe working procedures; and in compliance with statutory provisions:

Function	Responsibility
<i>Judith Morrow</i>	<i>Day to day control of safety matters</i>

1.3 Employees have legal duties under the Health and Safety at Work (Northern Ireland) Order 1978. In particular, they must:

- co-operate with management on health and safety matters;
- take reasonable care for their own health and safety and that of others who may be affected by their acts or omissions at work;
- co-operate, so far as is necessary, to enable any duty or requirement imposed on the Company by or under any of the relevant statutory provisions, to be performed or complied with;
- not intentionally or recklessly interfere with or misuse anything provided in the interest of health, safety or welfare in pursuance of any of the relevant statutory provisions;

Failure to comply with these requirements may lead to both disciplinary action being taken by the Company and prosecution by the Health & Safety Executive (HSENI).

2. Health & Safety Risks Arising From Our Work Activities

Under the Management of Health and Safety at Work Regulations (NI) 2000, the Company has a duty to assess risks to the health and safety of anyone who may be affected by their work activities. It is the Company's policy to ensure that no-one is put at risk from any activities under its control.

- 2.1 Risk assessments will be undertaken by Judith Morrow in consultation with both NFU Mutual Risk Management Services Limited and members of staff.
- 2.2 The findings of the risk assessments will be reported to all relevant members of staff.
- 2.3 Action required to remove / control risks will be approved by Judith Morrow.
- 2.4 Judith Morrow will be responsible for ensuring the action required is implemented.
- 2.5 Judith Morrow, in consultation with NFU Mutual Risk management Services Limited, will check that the implemented actions have removed the hazards or reduced the risks to an acceptable level.
- 2.6 Assessments will be reviewed annually or when work activity changes, whichever is soonest.

3. Consultation with Employees

Under the Health and Safety (Consultation with Employees) Regulations (NI) 1996 the Company has a duty to consult employees either directly or through elected representatives on matters relating to health and safety.

Consultation will be via informal discussion, as necessary, and through other meetings as may be held from time to time.

4. Safe Plant & Equipment

Under The Provision and Use of Work Equipment Regulations (NI) 1999 and The Lifting Operations and Lifting Equipment Regulations 1999 (NI), the Company has a duty to ensure that all plant and equipment that requires maintenance (including statutory testing) is identified and that the maintenance work is undertaken.

- 4.1 Johnston Morrow will be responsible for identifying all equipment / plant needing maintenance.
- 4.2 Johnston Morrow will be responsible for ensuring effective maintenance procedures are drawn up.
- 4.3 Johnston Morrow will be responsible for ensuring that all identified maintenance is implemented.
- 4.4 Any problems found with plant / equipment should be reported to management.
- 4.5 Johnston Morrow will check that new plant and equipment meets health and safety standards before it is purchased.

5. Safe Handling & Use of Substances

Under the Control of Substances Hazardous to Health Regulations (NI) 2003 (COSHH), the Company has a duty to assess the risks from both hazardous substances that are used (e.g. chemicals, solvents, paints, oil, etc.) and hazardous substances generated from work activities (e.g. dust, fume, vapour, etc.).

- 5.1 Judith Morrow will be responsible for identifying all substances that need a COSHH assessment.
- 5.2 Judith Morrow, in consultation with NFU Mutual Risk Management Services Limited will be responsible for undertaking COSHH assessments.
- 5.3 Judith Morrow is responsible for ensuring that all actions identified in the assessments are implemented.
- 5.4 Judith Morrow will be responsible for ensuring that all relevant employees are informed about the COSHH assessments.
- 5.5 Judith Morrow will check that new substances can be used safely before they are purchased.
- 5.6 Assessments will be reviewed annually or when the work activity changes, whichever is soonest.

6. Information, Instruction & Supervision

The Health and Safety Information for Employees Regulations (NI) 1996 require the Company to display a poster telling employees what they need to know about health and safety.

- 6.1 The Health and Safety Law poster is displayed in the Coffee Shop.
- 6.2 Health and safety advice is available from NFU Mutual Risk Management Services Limited.
- 6.3 Supervision of trainees will be arranged / undertaken / monitored by Judith & Johnston Morrow.

7. Competency for Tasks & Training

The law requires an employer to provide appropriate information, instruction and training regarding health and safety at work. This is to enable employees to work safely for the benefit of themselves and others.

- 7.1 Induction training will be provided for all employees by Judith Morrow.
- 7.2 Job specific training will be provided by Judith and Johnston Morrow, assisted by competent staff.
- 7.3 The following tasks must only be carried out by specifically authorised employees, who will normally have successfully completed special training. This is because the tasks are either potentially hazardous or legislation demands authorised persons only:-
 - Handle animals
 - Drive plant including the Tractor and Quad
 - Give Veterinary treatments
 - Carry out workshop type activities
 - Prepare food
 - Act as tour guide for parties

All other employees are strictly forbidden from carrying out the above tasks unless supervised by a suitably qualified person.

- 7.4 Employees operating company vehicles must hold the appropriate class of licence and be specifically authorised, for a particular vehicle, by management.
- 7.5 Training records are kept in the Office by Judith Morrow.

7.6 Training will be identified, arranged and monitored by management.

If an employee does not understand any matter relevant to their health and safety at work, or consider that they have not received adequate information, instruction or training, they must report the matter to Management.

8. Accidents, First Aid & Work-Related Ill Health

The Company will ensure, so far as is reasonably practicable, that all accidents and dangerous occurrences are reported internally and, where appropriate, to the enforcing authority. In addition, all accidents and dangerous occurrences will be investigated and reasonable measures put in place to prevent recurrence.

8.1 All accidents, cases of work-related ill health and dangerous occurrences are to be recorded in the accident book. Judith Morrow is responsible for periodically analysing the accident book for signs of trends.

8.2 Judith Morrow is responsible for undertaking investigations following accidents, dangerous occurrences and work related ill health absence.

8.3 Judith Morrow is responsible for acting on investigation findings to prevent a recurrence.

8.4 Judith Morrow is responsible for reporting notifiable accidents, diseases and dangerous occurrences to the enforcing authority, as required by the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (NI) (RIDDOR) 1997.

8.5 The first aid boxes are kept at various locations at the premises.

8.6 The appointed first aid persons are:-

Name

Location

Judith Morrow is responsible for ensuring that first aid boxes are regularly stocked with approved first aid material.

It is the Company's policy to do everything that is reasonably practicable to reduce the risk of work-related stress. If any member

of staff feels that they are suffering from excessive pressure, anxiety or other symptoms of stress, they should speak, in strictest confidence, to management.

9. Emergency Procedures - Fire & Evacuation

9.1 Judith Morrow is responsible for ensuring a Fire Risk Assessment is undertaken and implemented for the premises.

9.2 Escape routes are checked by staff daily.

9.3 Fire extinguishers are maintained and checked on an annual contract.

10. Areas of Risk

There are several activities undertaken by the Company that present a risk to health and safety. The main areas of risk are listed below:

- Animal handling
- Coffee shop
- Play areas
- Barrel rides
- Tractor ride
- Car park

To help reduce the risk of injury or exposure, the Company has produced Risk Assessments for a variety of the hazardous tasks that are undertaken. All employees should read and follow the guidance detailed in these documents. Copies are available from management.

11. Monitoring & Reviewing

To ensure that the Company's commitment to managing health, safety and welfare in the workplace is actively pursued, management will examine the implementation of this policy by performing regular safety audits and inspections of the premises and operations. In addition, this policy, together with its associated arrangements, will be reviewed annually or when work activity changes, whichever is soonest.

If you are unsure about any issues raised in this policy, please inform management IMMEDIATELY. Do not take chances.

IF IN DOUBT - ASK !

